

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

December 16, 2003
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Ryan called the meeting to order at 7:05 p.m.

Members present:

Barbara Ryan, President
Dianne El-Hajj, Vice President
Cathy Abel, Clerk
Dustin Burns, Member
Julie McIntosh, Member

Staff present:

Dr. Lisbeth Johnson, Superintendent and Secretary to the Board
Carolyn Harness, Assistant Superintendent, Business Services
Dr. Patrick Shaw, Assistant Superintendent, Educational Services
Arletta Schaffer, Recording Secretary

2. President Ryan invited Dr. Bill Stumbaugh, Director of Middle School at Risk Programs, to lead the members, staff and audience in the Pledge of Allegiance.
3. Approval of Agenda

It was moved and seconded to approve the agenda.

Motion:	Abel	
Second:		McIntosh
Vote:	5 – 0	

B. ORGANIZATIONAL MEETING

1. Rotation of Board of Education Officers

It was moved and seconded to approve the automatic rotation of Board officers as described in Board Bylaw 9120 and the appointment of Dr. Lis Johnson as Secretary of the Board.

President, Dianne El-Hajj
Vice President, Cathy Abel
Clerk, Dustin Burns

Motion:	McIntosh	
Second:		Abel
Vote:	5 – 0	

The gavel was passed to the incoming president, Mrs. El-Hajj, who chaired the remainder of the meeting. She thanked Mrs. Ryan for her year of leadership as president and presented her with a remembrance on behalf of the Board.

2. Board Meeting Calendar for 2004

It was moved and seconded to continue the existing meeting schedule of first and third Tuesdays of each month at 7 p.m. and to cancel the April 6, 2004, meeting which occurs during the spring break period.

Motion: McIntosh
Second: Ryan
Vote: 5 – 0

3. Board of Education Representatives to District Committees

Board members volunteered to serve on the following committees:

Committee	Board Representative
1. County Service Area #69 <i>Contact: Merle Rupp, CSA Advisory Committee</i>	Dustin Burns
2. Board/Santee City Council Joint Conference Committee <i>City Reps: Jack Dale, Brian Jones</i>	Dianne El-Hajj Cathy Abel
3. Legislative Representative	Barbara Ryan
4. Family Life Committee <i>Chair: Kristin Baranski</i>	Barbara Ryan
5. District Technology Committee (DTC) <i>Chair: Bev Blaylock</i>	Barbara Ryan Dianne El-Hajj, alternate
6. Assessment Committee <i>Chair: Dr. Patrick Shaw, Kristin Baranski</i>	Dianne El-Hajj
7. Character Education Committee <i>Chair: Dr. Bill Stumbaugh, Kristin Baranski</i>	Cathy Abel
8. Communication Ad Hoc Committee	Dustin Burns Cathy Abel
9. Budget Advisory Committee (BAC) <i>Chair: Carolyn Harness</i>	Julie McIntosh
10. Facilities Ad Hoc Committee	Dustin Burns Barbara Ryan
11. Advisory Council for Instruction (ACI) <i>Chair: Dr. Patrick Shaw</i>	Barbara Ryan Dustin Burns
12. Santee Collaborative <i>Chair: Meredith Riffel, Dr. Bill Stumbaugh</i>	Barbara Ryan Dustin Burns, alternate
13. Santee Chamber of Commerce <i>Chair: Chamber President</i>	Barbara Ryan
14. Library Plan Development Committee <i>Chair: Kristin Baranski</i>	Julie McIntosh
15. City Library Committee <i>Contact: City of Santee staff</i>	Julie McIntosh
16. Audit Ad Hoc Committee	Julie McIntosh
17. Sycamore Canyon Enrollment Advisory Committee <i>Co-Chairs: John Tofflemire, Carolyn Harness</i>	Cathy Abel Julie McIntosh
18. Attendance Committee <i>Chair: Diane Cartier</i>	Dustin Burns
19. Calendar Committee <i>Chair: John Tofflemire</i>	Dianne El-Hajj Dustin Burns
20. Junior High Committee <i>Chair: Dr. Patrick Shaw</i>	Cathy Abel
21. Educational Foundation	Dianne El-Hajj Barbara Ryan

C. REPORTS AND PRESENTATIONS

1. Superintendent's Report
 - 1.1. Requests for Use of Facilities
 - 1.2. Enrollment Report

1.3. Developer Fees Collection Report

Social workers Joan Metcalf, Anna Saphiloff, Carol Ochoa and lead social worker, Tracy Gertsch were introduced to the Board by Dr. Bill Stumbaugh.

2. One Stop Referral Program

Meredith Riffel, Santee Collaborative coordinator, presented a progress report on the One-Stop Shopping program, which was established in October 2001 to provide services to families and students to enable students to learn at the highest level possible. The team meets weekly to build better services specific to individual children. The program started at the Board's suggestion after providing input from successful models in the county. The goal is to empower parents and teachers to aid children. Programs are school based. The Santee Collaborative and the District have worked together to write grants to stream funding into the community. The report targeted specific areas for further work.

Member Ryan thanked Meredith Riffel for her leadership.

3. No Child Left Behind Presentation (tabled for a future meeting due to illness of the presenter)

D. PUBLIC COMMUNICATION

President El-Hajj invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

E. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. It was moved and seconded to approve Consent Items.

Motion:	McIntosh
Second:	Abel
Vote:	5 – 0

Superintendent

1.1. Approval of Minutes

Business Services

- 2.1. Approval of Travel Requests
- 2.2. Approval/Ratification of Expenditure Warrants
- 2.3. Approval/Ratification of Purchase Orders
- 2.4. Approval of Financial Reports
- 2.5. Approval/Ratification of Revolving Cash Reports
- 2.6. Acceptance of Donations
- 2.7. Approval of Tax Sheltered Annuity Vendor
- 2.8. Approval of Response to Request for Agency Recommendation

Educational Services

3.1. Approval of Waiver for PeaceBuilders Program

Human Resources

- 4.1. Personnel, Regular, with a copy to be made a part of the minutes. Consultants approved: Ruth Sweet, Julie White.

F. DISCUSSION AND/OR ACTION ITEMS

Superintendent

- 1.1. Approval of Revised Joint Venture Cooperative Agreement Between the Santee School District, City of Santee and County of San Diego

In order to make the library grant application more worthy, the City of Santee has modified the previously approved agreement. There is no commitment of funds in the agreement. It was moved and seconded to approve the revised joint venture cooperative agreement

Motion: Ryan
Second: McIntosh
Vote: 5 – 0

Business Services

- 2.1. Approval of 2003-04 Budget Revisions for November

It was moved and seconded to approve the November budget revisions showing an estimated ending balance of \$ 81,800.

Motion: McIntosh
Second: Burns
Vote: 5 – 0

- 2.2. Approval and Adoption of Resolution #0304-18 to Continue the Date to Receive Sealed Bids for the Disposition of Surplus Real Property Commonly Known as the Renzulli Site

In July the Board declared the Renzulli site as surplus property. In order to dispose of the property, the Board designated December 16, 2003, to open the sealed bids from interested parties. It was moved and seconded to adopt Resolution #0304-18 to extend the bid opening to February 17, 2004.

Motion: Abel
Second: McIntosh
Vote: 5 – 0

G. BOARD POLICIES AND BYLAWS

1. First Readings
1.1. Review/Revision: BP 9122, Secretary

President El-Hajj suggested that comments on the revisions be directed to the Superintendent.

2. Second Reading (none)

H. BOARD COMMUNICATION

Member Burns stated that he is starting to hear rumors regarding the closure of Sycamore Canyon School. He suggested that a communication plan be established to ward off damaging rumors. He believes that each member of the Sycamore Canyon Enrollment Advisory Committee has a responsibility to clearly communicate accurate information. Dr. Johnson suggested that Principal Minnie Malin be the first line of contact. She also suggested that rumors be discussed as a part of each meeting agenda, that the school newsletter give contact information, and that parents be encouraged to call with questions.

Member Ryan received a question about the student: teacher ratio in a special education class of severely handicapped students at Cajon Park School. Dr. Pat Shaw agreed that the class is large but within ratio requirements and will discuss it with the principal.

Member Ryan also believes that the District needs to be in control of the scheduled use of our property by sports leagues. Some community members may not understand that the District actually owns the school properties. President El-Hajj suggested that a committee review the use of fields and bring a report to the

Board. The Facilities Committee, composed of Members Ryan and Burns, agreed to study field use issues. Carolyn Harness suggested that use fees be studied at the same time.

I. CLOSED SESSION

President El-Hajj announced that the Board would meet in closed session for:

1. Public Employee Discipline/Dismissal/Release
2. Conference with Labor Negotiator
Agency Negotiator: John Tofflemire, Director, Human Resources
Employee Organizations: Santee Teachers Association (STA)
California School Employees Association (CSEA)
3. Student Discipline Matters
4. Conference with Real Property Negotiators
Location: Renzulli Site
Agency Negotiator: Carolyn Harness, Assistant Superintendent, Business Services

The Board entered closed session at 8:10 p.m.

J. RECONVENE TO PUBLIC SESSION/ ADJOURNMENT

The Board reconvened to public session at 9:20 p.m. No action was reported. The December 16, 2003, regular meeting adjourned at 9:20 p.m.

Dustin Burns, Clerk

Lisbeth A. Johnson, Ed.D, Secretary